

Member of The AC Group of Independent Accounting Firms

Privacy Statement for our Clients

Privacy Policy

McIsaac Darragh Inc. has established a Privacy Policy to protect the privacy rights of our clients, employees, and others. This Privacy Policy governs the collection, use and disclosure of all personal information obtained by our firm.

Our Privacy Policy consists of ten principles:

Accountability

We are responsible for maintaining and protecting client information. In order to do so, we have designated an individual who is accountable for the firm's compliance with the Act.

Our Privacy Officer is Kaili Pipes-Robinson, Chief Operating Officer. If you have any questions, concerns or complaints in relation to your personal information you may contact her. She can be reached by phone at 902-661-1027 or kaili.pipes@mcisaacdarragh.ca.

Identifying Purposes

When personal information is collected, the purpose of the collection will be explained to the client.

Consent

We will obtain client consent, either express or implied, to collect, use and disclose personal information, except where required or permitted by law.

Limiting Collection

We will only collect information that is necessary for the purpose identified.

Accuracy

Personal information will be collected accurately, completely and will be kept up-to-date.

Safeguarding Customer Information

Personal information will be protected by security safeguards.

Limiting Use, Disclosure and Retention

Personal information will only be used for the purpose for which it was collected, unless the client has otherwise consented. Personal information will be retained as long as required for the purposes identified and in accordance with our privacy policies.

In delivering our service to you, we may use and have access to software and/or services that facilitate and complement our accounting services we have available to you. Unless you advise us to the contrary, you authorize us to disclose to the providers of those software's and/or services your details solely to enable us to facilitate those services to you. Your Personal information will only be provided to such organizations if they agree to use the information solely for the purposes instructed to them and can provide a comparable level of security and privacy protection as our own.

Openness

We will make information available to clients concerning the policies and practices that apply to the management of their information.

Customer Access

Clients may request to be informed of the use and disclosure of their personal information. Clients have the right to vary their information or ask that incorrect information be corrected.

Handling Customer Complaints and Suggestions

Clients may direct any questions, complaints or suggestions to our privacy officer. If you are unsatisfied with the results you receive from our privacy officer you can make a complaint to the Privacy Commissioner.

The Privacy Commissioner's mailing address is:
30 Victoria Street
Gatineau, Quebec
K1A 1H3

To obtain information about the Privacy Act:

If an individual has general inquiries, the Privacy Commissioner may be contacted by the following methods:

Phone: (819) 994-5444
Toll-Free: 1-800-282-1376
TTY: (819) 994-6591
E-mail: Info@priv.gc.ca
www.priv.gc.ca